

NAUGATUCK HARVEST MOON FESTIVAL – Rules and Regulations

Registered vendors acknowledge the following information and accept these Rules and Regulations.

Naugatuck's Annual Harvest Moon Festival will be held on the town green in downtown Naugatuck. Scheduled hours for the festival are Friday 11am to 8pm, and Saturday 9am to 8pm. Setup begins at 8am. **Lights out on the green occurs at 9pm both evenings.**

Registration fee covers both days (single day price is not available). The Harvest Moon Festival will happen rain or shine. No rain dates will be scheduled, and no refunds will be considered.

Each crafter/vendor will be assigned site number(s) that will correspond to the area where the crafter/vendor will set up. Vendors will register upon arrival at the Harvest Moon Festival booth located near site 9. **DO NOT** set up in advance of space assignment.

Vendors are required to list all displayed items and/or crafts on the registration. In order to control duplicates, only documented items on your registration will be allowed for sale. Items not listed will be admitted based on the sole discretion of the festival committee. In order to maintain a true "arts and crafts" fair theme, no flea market or tag sale products will be admitted. Vendors are limited to two booths of a single item or craft. Related items/crafts may be accepted on a first come, first served basis based on approval from the Harvest Moon Committee. No duplication of crafts, services or food items will be approved (excluding soft drinks).

Space is **approximately 10'(Frontage) x 12' (Deep)** and will be assigned on a first come/first served basis. Overlap into other spaces or non-designated area is not allowed. You must make arrangements before the Harvest Moon Festival if you require more than 10' by 12'.

No unapproved motor vehicles or oversized vehicles will be allowed on the green or Division Street (police will take notice).

Advance notification is required for all vehicles used to dispense any crafts or food items. After unloading, vehicles must be moved to a public parking area. **Any unapproved vehicles in designated festival areas after specified set up time will be towed at owner's expense.**

Only designated Harvest Moon Festival areas are to be used. Plan on only using the Town Green and Division Street, and the electrical outlets on the Green. No exceptions will be allowed (enclosed map reflects festival area).

Electricity will be available on a limited basis in designated spaces for use by authorized vendors (based on registration). Electricity is limited to 10amps or less. EACH electrical space will be at a 10amp maximum. Any booth utilizing more than 10amps for heavy electrical service (i.e. crock-pots, coffee makers, etc) will be required to disconnect appliances if tripping of circuits occurs. If greater than 10 amps are required, special arrangements need to be communicated at the time of registration. Vendors must provide their own UL rated outdoor extension cord for connection. Electric cannot be guaranteed due to historical issues with service outages. We will make every effort to correct any power problems.

All vendors and crafters must supply their own tables and chairs. You may bring a small canopy or awning in case of rain. Assistance with site setup is not available. Please make your own arrangements if assistance is needed.

Food booth vendors must be permitted by the Department of Health and must meet state and local fire code. The local health department will be at the Festival on Friday to inspect all food vendors prior to opening.

There will be a trash pick up. However, we do ask that you keep the area around your space as clean as possible, both during and after festival hours.

All pets must be kept on leashes while on Festival grounds. Pets should not be kept on vendor sites.

The Town of Naugatuck, Boy Scouts of America, BSA Troop 102 and/or the Harvest Moon Festival Committee will not be held responsible for any items lost, stolen or damaged.

Vendors consent to the release of images captured during this event or prior events for use in media publications.

Deadline for returning the registration form is September 13. Remember space is limited and all vendors and crafters will be admitted on a first come first served basis.

If you have any questions, please inquire at naugy.harvest.moon@gmail.com

